

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## Meeting of the Parish Council to be held on

**Tuesday 21st June 2022, at 7.15 pm in the Old School**

*Carol Hackett*

**Carol Hackett - Parish Clerk**

	<b>AGENDA ITEM</b>
22/23-28	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
22/23-29	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
22/23-30	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
22/23-31	<b>Minutes of Council meetings</b> a) Annual Meeting of the Parish Council held on the 17th May 2022 - To confirm and sign as a correct record the minutes b) Annual Parish Meeting held on the 23rd of May 2022 – To confirm and sign as a correct record the minutes, note any feedback received since the meeting, and consider further any matters as necessary
22/23-32	<b>Monthly Reports</b> <b>a) Chairman's Report</b> i. Quarterly 'Chairman's Charity Account' report ii. Update following meeting with representatives from the Sea Scout group regarding a new facility at the Elisha Field, and agree any further actions as necessary iii. Any other matters to report <b>b) Wiltshire Councillor Report</b> <b>c) Community Hall Trust</b> i. Receive a report from Cllr Earley (Parish Council representative on the Trust Committee) ii. Handrail on steps leading from top Community Hall carpark down to roundabout – Update from Cllr Osborn following review of handrail height <b>d) Vintage Meet 16<sup>th</sup> &amp; 17<sup>th</sup> July 2022</b> i. Receive an update report from Organising Committee member ii. Consider for approval request from Organising Committee for additional loan from Parish Council iii. Consider request for organising a working party to cut back tree branches and carry out other field preparations at the Elisha Field <b>e) Platinum Jubilee weekend Community Picnic, Friday 3<sup>rd</sup> of June – Report from event – Cllr Osborn</b> <b>f) Remember COVID19 Project</b> i. Wessex Water Environment Fund grant application - Update ii. Consider requirement for additional quotes for re-enforcing stream / creating a dipping platform, and submission of further grant application/s to help fund project iii. To receive a report and consider any matters as necessary

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	<p><b>g) Skateboard Pro-Show Event Saturday 11<sup>th</sup> June</b></p> <ul style="list-style-type: none"> <li>i. Report from event – Cllr Stevens</li> <li>ii. Review Feedback / comments received, and consider further any matters as necessary</li> </ul>
22/23-33	<p><b>Market Lavington Parish Council Equality &amp; Diversity Policy</b> Review draft document and consider for approval</p>
22/23-34	<p><b>Youth Council</b> Receive an update from Cllr Taylor and consider further</p>
22/23-35	<p><b>Highways / Maintenance issues in the village</b></p> <ul style="list-style-type: none"> <li>a) Update on matters previously reported to include: <ul style="list-style-type: none"> <li>i. The Clays improvement of surface – Update from Clerk</li> <li>ii. Muddle Railings – Update from Cllr Davis</li> <li>iii. Market Place carpark re-surfacing – Update from Clerk</li> <li>iv. Phone kiosk re-painting – Update from Cllr Taylor</li> <li>v. Leylandii trees Elisha Field boundary adjacent to Pavilion – Update from Clerk</li> <li>vi. Blocked drain on Spin Hill (by telephone kiosk) – Update by Cllr Davis</li> <li>vii. Walking pavement on Parsonage Lane – Update by Clerk</li> <li>viii. Defibrillator at Doctors Surgery – Update by Clerk</li> <li>ix. Any other updates</li> </ul> </li> <li>b) New matters to report for Handyman contractor / Parish Steward (date of next visit July 12th &amp; 13th) / Footpath, Amenity Land contractor / Wiltshire Council</li> <li>c) Broadwell Play Area <ul style="list-style-type: none"> <li>i. New play equipment – Report from Cllr Steven and Cllr Steele following on-site meeting with contractor to agree final design</li> <li>ii. New play equipment – To formally approve the revised contract cost</li> <li>iii. Play Area exterior fencing – To review and consider if improvements required to section adjacent to White Street</li> <li>iv. Improvements to access area – To consider actions</li> <li>v. To receive any other updates</li> </ul> </li> <li>d) Ash tree suffering with ‘ash die-back’ on section of land at rear of Old School – Consider quote received to remove and dispose of tree</li> <li>e) Village Litter / Dog Waste bins – Review positions of existing bins, emptying arrangements, and consider if sufficient. Agree purchase of additional bin/s if considered necessary</li> </ul>
22/23-36	<p><b>Correspondence Received</b></p> <ul style="list-style-type: none"> <li>a) Email from St Arbucks / Trinity Church re Fuel Poverty Community Service – To discuss</li> </ul> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
22/23-37	<p><b>Planning applications, decisions, and appeals</b></p> <ul style="list-style-type: none"> <li>a) To note receipt of planning applications received which have been considered at a Planning Committee meeting <ul style="list-style-type: none"> <li>i. PL/2022/030509 1 High Street, Market Lavington. SN10 4AF. Change of use of ground floor retail space (post office) to part of existing dwelling (residential) – No Objection</li> <li>ii. PL/2022/03658 Underhill Nurseries, Fiddington Hill, Market Lavington. SN10 4BU. Outline planning consent – Erection of 4 no. dwellings with attached single garages – Objection</li> <li>iii. PL/2022/03161 Stobberts Agricultural Buildings, Stobberts Road, Market Lavington. SN10 4AZ. Prior notification for the proposed change of use of agricultural building to 1 no. dwellinghouse (class C3) and associated operation development pursuant to class Q (b) of the GPDO 2015 - Objection</li> </ul> </li> <li>b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting</li> </ul>

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	<ul style="list-style-type: none"> <li>i. PL/2022/03441 88 High Street, Market Lavington. SN10 4AQ. Proposed tree works in a Conservation Area – Blue Atlas Cedar tree, reduce by 5m and shape crown accordingly – No Objection</li> <li>ii. PL/2022/03205 Manor House, Dauntsey School, Market Lavington. SN10 4HE. Listed Building Consent – Replacement of old damaged doors with new fire doors to the interior of listed building – No Objection</li> </ul> <p>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>d) To note recent planning application decisions made by Wiltshire Council</p> <ul style="list-style-type: none"> <li>i. PL//2022/02253 1 Lynchet Close, Market Lavington. SN10 4BY. One-and-a half storey extension consisting of garage/store with a playroom in the loft - Approve with Conditions</li> <li>ii. PL/2022/01564 19 Fiddington Clay, Market Lavington, SN10 4BT. Front porch extension - Approve with Conditions</li> <li>iii. PL/2022/02739 75 High Street, Market Lavington, SN10 4AQ. Proposed Works to Trees in a Conservation Area - G1 - 10 x Beech trees - reduce height 30% and reduce laterals. T1 - Spruce tree - fell T2 - Birch tree - fell T3 - Larch tree - fell T4 - Spruce tree - No Objection</li> <li>iv. PL/2022/03059 1 High Street, Market Lavington, SN10 4AF. Change of use of ground floor retail space (post office) to part of existing dwelling (residential) - Approve with Conditions</li> <li>v. PL/2022/02523 &amp; PL/2022/02671 LBC 8 Church Street, Market Lavington, SN10 4DT. Demolition of existing single storey rear extension and separate garage to side. Replacement with two storey extension (Amended design following approval of PL/2021/11417). Formation of internal access to proposed extension at first floor level. Replacement of windows and repointing of external brickwork and stonework - Approve with Conditions</li> <li>vi. PL/2022/02077 The Barn, 24 Spin Hill, Market Lavington, SN10 4NS. Construction of detached dwelling - Approve with Conditions</li> <li>vii. PL/2022/03441 88 High Street, Market Lavington SN10 4AQ. - Proposed Works to Trees in a Conservation Area - Blue Atlas Cedar tree - reduce by 5m and shape crown accordingly - No Objection</li> </ul>
22/23-38	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) To receive and consider financial reports – receipts and payments details for May 2022 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date</li> <li>b) To approve payment of ‘cheques / on-line Payments’ for June 2022</li> <li>c) Handyman Contractor – Consider request for inclusion of diesel / mileage as an expense, for use whilst driving round to carry out duties</li> <li>d) Online Woodland Management Course for biodiversity (cost £180) – Consider request received from Cllr Fraser to attend course</li> <li>e) To consider for approval any requests received for Grant Funding in the 1<sup>st</sup> quarter of 2022/23 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred)</li> </ul>
22/23-39	<p><b>General Parish Matters</b></p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
22/23-40	<p><b>Adjournment for Public Participation (maximum of 5 minutes)</b></p> <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>

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22/23-41	<b>Date of next Meeting</b> Meeting of the Parish Council – Tuesday 19th July
22/23-42	<b>Closure of meeting</b>