

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 21st November 2023, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
23/24-135	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
23/24-136	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
23/24-137	Adjournment for Public Participation (maximum of 5 minutes total) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
23/24-138	Minutes of Council meetings a) Meeting of the Parish Council held on the 17th October 2023- To confirm and sign as a correct record the minutes b) Meeting of the Old School (OS) Committee held on the 31st October 2023 - To note the draft minutes, ask any questions arising from the minutes, receive updates, and consider further the following matters: i. Gutter protectors - Consider quotes obtained ii. Internal CCTV camera - Consider information obtained regarding usage policy, and information for suitable product iii. 5-year Electrical Report – Consider quotes obtained for carrying out assessment iv. Replacement Oil tank ‘watchman’ – Consider quotes obtained for different products
23/24-139	Monthly Reports a) Chairman’s Report b) Wiltshire Councillor Report c) Community Hall Trust Report (Cllr Earley) d) Canada Woods tree felling (Cllr Fraser) - Receive an update, and consider any matters as necessary e) Youth Council (Cllr Taylor) - Report and consider any matters as necessary f) Tree Warden Scheme (Cllr Fraser) – Report, and consider any matters as necessary g) Sports Facilities Working Group (Cllr Stevens) - Report and consider any matters as necessary h) Friends of Canada Woods & Community Park Community Group (Cllr Fraser) – Consider for approval Terms of Reference for Group i) To receive any other reports
23/24-140	Highways / Maintenance issues in the village a) Broadwell Play Area – i. Closing gap in fencing at back of Play Area - Consider quotes received ii. Improving safety at Play Area entrance - Consider quotes received b) Footpath signs / way markers – Update from Cllr Davis c) LHFIFG meeting 18/10/23 – Report from Cllr Davis d) Devizes Air Quality & Sustainable Transport Meeting 9/11/23 – Report from

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	<p>Cllr Davis and Cllr Osborn</p> <ul style="list-style-type: none"> e) MLAV7 (Spin Hill phone box to Dauntsey Drive) and MLAV15 (Drove Lane passed Cemetery) and use of scalping to improve the surface – Update from Cllr Taylor f) Any other updates g) New matters to report for Handyman contractor / Parish Steward (next visit 7th & 11th December) / Footpath, Amenity Land contractor / Wiltshire Council h) Christmas lights – Agree date for turning on i) Geo-Cache – Consider request for cache to be placed in phone box on corner of Church Street / Parsonage Lane j) Street Lighting – Consider request for additional street lighting on Church Street / High Street k) Location for SID on Church Street – Review comments received, and agree preferred location
23/24-141	<p>Correspondence Received None</p> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
23/24-142	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none"> a) To note receipt of planning applications received which have been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. PL/2023/08288 Land at Spin Hill. Use of land for the stationing of caravans for residential use and the laying of hardstanding and erection of a dayroom ancillary to that use b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. PL/2023/08743 2 Church Street. Proposed replacement windows – No Objection c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decision made by Wiltshire Council <ul style="list-style-type: none"> i. PL/2022/06779 & PL/2022/07179 (LBC) Clyffe Hall, The Spring. Installation of a three-quarter span Greenhouse, to replace existing Greenhouse - Approve with Conditions ii. PL/2023/06911 6 St Mary's Road. New garden wall to enclose re-located oil tank - Approve with Conditions iii. PL/2023/06607 Platencia, 33 Church Street. Erection of wooden garden room (Amendments to previous approval under PL/2022/01400 for alterations to openings, positioning and design) - Approve with Conditions iv. PL/2023/07291 (LBC) Broadwell Leigh, 25 White Street. Retrospective - Replace emergency repair works to front and some side elevation, replace 1980's window to front side elevation. Reinstate wooden gates to driveway - Approve v. PL/2023/07936 - Proposed Works to Trees in a Conservation Area - The Loose Box, 15 White Street. Pussy Willow Tree - This tree has died off and will need to be removed - No Objection vi. PL/2023/06147 Khaleej, Northbrook. New drive created in front garden. part removal of raised garden to make way for drive. New external steps and retaining walls - Approve with Conditions vii. PL/2023/08743 (LBC) 2 Church Street. Proposed replacement windows - Approve with Conditions
23/24-143	<p>Finance</p> <ul style="list-style-type: none"> a) To receive and consider financial reports – receipts and payments details for

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	<p>October 2023 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date</p> <ul style="list-style-type: none">b) To approve payment of 'card / online Payments' for November 2023c) Library in Old School – To consider options for raising additional funds to help cover cost of heating etc. during operation of Libraryd) NALC 2023-2024 National Salary Award for employees – Consider for approval recommended salary award for Clerk
23/24-144	<p>General Parish Matters Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
23/24-145	<p>Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
23/24-146	<p>Date of next Meetings Highways, Recreation, Amenity & Footpaths (HRAF) Committee Meeting – Tuesday 28th November 2023 Parish Council Meeting – Tuesday 19th December 2023</p>
23/24-147	<p>Closure of meeting</p>