

MARKET LAVINGTON PARISH COUNCIL

Clerk: Tanya West Tel: 07770 679697 or Email: clerk@marketlavingtonparishcouncil.gov.uk
VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 18th March 2025, at 7.15 pm in the Old School



Tanya West - Parish Clerk

Please note that this meeting will be recorded by the Parish Council for administration purposes; these recordings are retained for a maximum of 6 months and then deleted

	AGENDA ITEM
24/25-237	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
24/25-238	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
24/25-239	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
24/25-240	Minutes of Council meeting/s Meeting of the Parish Council held on the 18th February 2025 - To confirm and sign as a correct record the minutes
24/25-241	Wiltshire Councillor Report
24/25-242	VE Day 80th Anniversary Event a) To receive update following meeting on 4 th March regarding preparations for this event. b) To consider support and input required from the Parish Council.
24/25-243	Market Lavington Neighbourhood Plan 2 a) Steering Group Meeting 4/3/25 – To note draft minutes, ask any questions arising from the minutes, receive any updates, and consider any matters as necessary b) Terms of Reference for Steering Group – to consider for approval the revised document
24/25-244	Parish Council Management and Governance a) Lease for strip of land at Canada Woods between Parish Council and T D Sharp & Sons – Update b) Annual Parish Meeting – Agree date and format c) Parish Council Asset Register – Review and consider for approval d) Parish Council Insurance – Review annual renewal documents e) Chairman's Charity Account – Quarterly report from Clerk f) Vexatious Communications & Complaints Policy – Consider proposal to prepare a policy for Parish Council g) Social Media Policy – Consider suggested amendments to terms of reference h) New Clerk – Update on actions and to consider any matters necessary. i) Parish Council Community Engagement Newsletter – Review content of second edition

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24/25-245	<p>Finance</p> <ul style="list-style-type: none"> a) To receive and consider financial reports – receipts and payments details for February 2025 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date b) To approve payment of ‘card / online Payments’ for March 2025 c) Pollarding of willow tree on footpath leading from bus stop on Grove Road down to Ladywood – Consider quotes/estimates received
24/25-246	<p>Highways and other maintenance issues</p> <ul style="list-style-type: none"> a) Tree / hedge matters reported – None this month b) Footpath MLAV16 (Drove Lane to Oak Lane) – Update on enquiries made and agree any further action as necessary c) Footpath MLAV2 (Canada Rise to Spin Hill) – Update from Cllr Davis regarding condition of fencing d) Northbrook gully near to triangle of amenity land – Update e) Permissive path on MLAV2 and fencing off the landslip – Update f) Memorial bench – Update and agree action g) To receive any other updates h) New matters to report for Handyman contractor / Parish Steward (date of next visits 19th and 20th March, 17th and 22nd April) / Footpath, Amenity Land contractor / Wiltshire Council i) Verti-drain of Elisha Field – Receive information from Contractor and agree actions j) Defibrillator in Pavilion – To note proposal from Football Club to erect cabinet on outside of Pavilion to house device so can be accessible at all times k) Section of riverbank near to end of footpath at bottom of Northbrook MLAV2 - Review areas which appear to be slipping away and agree any actions l) Broadwell – To consider options to resolve the issue of build-up of silt/gravel m) Tree and Hedge Policy – Review draft document and consider for approval n) Biodiversity Policy – Consider proposal to prepare a policy for Parish Council o) Footpath MLAV50 (Church Street up to Community Hall) – Review condition of footpath surface and discuss what action could be taken p) Flood Prevention Group – Discuss initial plans
24/25-247	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) From local resident – concerns regarding traffic pollution and air quality on The Spring – Correspondence circulated and responded to by Cllr Muns – To note b) From Local resident – concerns re parking on pavement – Email sent to vehicle owner – To note c) From Wiltshire Council – New Planning Newsletter – Receive any comments ref. validation checklists d) From Wiltshire Council – Local Nature Recovery Consultation – Update and receive any comments for formal response from the Parish Council <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
24/25-248	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none"> a) To consider the following planning application: <ul style="list-style-type: none"> i. PL/2025/01679 – 23 White Street – Two storey rear extension. Single storey rear extension. b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decisions made by Wiltshire Council <ul style="list-style-type: none"> i. PL/2024/11345 - Lavington School, The Spring. Single storey extension and refurbishment of existing building in association with Sixth Form

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	<p>Centre - Approve with Conditions</p> <ul style="list-style-type: none">ii. PL/2024/11506 - 27 High Street. Replacement of existing windows; removal of door to LHS of property; Refurbishment and reinstatement of joinery (above heads of windows and doors) to high street elevation and replacement of lean-to roof - Approve with Conditionsiii. PL/2024/08673 & PL/2024/09004LBC - Ivy Lodge, 85 High Street - Demolition of structurally unstable chimney breast and log store to rear of house and alterations to rear elevation and veranda - Approve with Conditionsiv. PL/2025/01935 - Knapp Farm Barn, White Street - Installation of a new greenhouse and base to replace existing smaller freestanding greenhouse - Withdrawn by Applicant <p>e) To note or receive any updates on matters referred to Wiltshire Council Planning Enforcement</p> <ul style="list-style-type: none">i. The Barn, Spin Hill – New agricultural buildings (hay and fodder storage barn) <p>j) Notice of Enforcement Appeal</p> <ul style="list-style-type: none">i. APP/3940/C/24/3358240 – 29 Spin Hill - To consider possible response from the Parish Council
24/25-249	<p>Monthly Reports</p> <ul style="list-style-type: none">a) Youth Council (Cllr Taylor) – Meeting held on 13th of Marchb) Rights of Way Working Group (Cllr Taylor)c) Community Hall Trust Report (Cllr Poole)d) Any other reports
24/25-250	<p>Items for next agenda</p> <p>Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting</p>
24/25-251	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
24/25-252	<p>Date of next Meetings</p> <p>Parish Council Meeting – Tuesday 15th April 2025, Tuesday 13th May 2025 (week earlier due to Local Elections)</p>
24/25-253	<p>Closure of meeting</p>