

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Minutes of the Meeting of the Parish Council held on Tuesday 27th September 2022 At 7.15pm in the Old School

Councillors Present: Cllr Osborn (Chairman), Cllr Steele (arrived at 7.40pm), Cllr Turner-Scott, Cllr Vine, Cllr Stevens, Cllr Earley, Cllr Andrew, Cllr Fraser, Cllr Boaden (arrived at 8.08pm), and Cllr Taylor.

In attendance: Wiltshire Cllr Muns (left at 8.05pm), and Carol Hackett (Parish Clerk).

	AGENDA ITEM
22/23-65	Apologies for Absence Cllr Davis had sent apologies due to work commitments, which were accepted.
22/23-66	Declarations of Interest and Dispensations to Participate There were none.
22/23-67	Adjournment for Public Participation The meeting was adjourned and resumed at 7.16pm.
22/23-68	Minutes of Council meetings Meeting of the Parish Council held on the 19th July 2022. The minutes of the meeting, having been previously circulated to Councillors, were approved, and signed as a correct record (proposed Cllr Fraser, seconded Cllr Taylor). Cllrs Stevens, Turner-Scott and Boaden abstained from the vote having not attended the July meeting.
22/23-69	Monthly Reports a) Chairman's Report – i. Meeting with neighbouring Parish Councils to discuss financial support for West Lavington Youth Club – The Chairman reported that this meeting had not yet taken place. ii. Quarterly report for Chairman's Charity Account – The Clerk referred to the finance summary for the 2022 Vintage Meet event which had been circulated prior to the meeting. The overall profit for the event was £3,957. A donation of £1,200 had been made to Wiltshire Air Ambulance, with 5 tranches of £500 being available to bid for by local community organisations. This would leave £257 to be used to fund initial purchases for next year's event. The Grant Board panel were meeting on the 4 th of October to consider the grant applications received, and would make their recommendations at the October Parish Council meeting. iii. Seat / Shelter by the Community Hall – The Chairman reported that an on-site meeting had taken place with Community Hall Trust representatives, and prices obtained for a shelter. A meeting with the supplier was planned and a further meeting with the Community Hall representatives. It was proposed by Cllr Osborn, seconded by Cllr Turner-Scott, and resolved to approve the Parish Council contribution of 50% of the cost of the shelter, up to a maximum of £500. iv. Other matters to report – The Chairman reported that he had had follow-up emails and phone calls regarding footpath MLAV3, which had culminated in an on-site meeting between the landowners and representatives from Wiltshire Council Rights of Way department. With different maps showing varying routes for the footpath, which currently included 3 stiles and steps cut into a steep bank, it was hoped that agreement could be reached with the interested parties for a safer, more easily accessible route for the footpath which could intersect with footpath MLAV8. He had submitted his annual Freedom of Information request to Wiltshire Council enquiring about the level of parking enforcement undertaken in the village – Period 13/9/21 to 12/9/22 22 visits, during which 4 enforcement notices had been issued. He had attended a Wiltshire Council online meeting to discuss electric charging points, noting that a further meeting was planned which would provide the opportunity for more

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	<p>detailed questioning. The Chairman then referred to the area around the Muddle and thanked those who had helped with clearing the stream etc. Cllr Earley noted that there was still quite a lot of work to be done, which included clearing the footpath back to its original width, and cutting back the hedges. The Clerk reported that the footpath contractor had been in contact, noting that due to the hot weather over the summer the number of required cuts of the amenity land etc. had been less than quoted for, and had asked if any alternative work could be allocated. With this in mind it was agreed to ask the contractor to do the remaining work along the Muddle –</p> <p>ACTIONS – Clerk and Cllr Earley to liaise with contractor.</p> <p>b) Wiltshire Councillor Report – Cllr Muns provided an update regarding the use of AutoSpeedWatch, noting that whilst the Police had indicated their acceptance for receiving data from the device, due to under-resourcing, their admin support team were not able to process any returns. The only option for reporting would therefore be to use the online system to report individual cases of excessive speeding, and hope the Police then follow them up. He noted that until such times that the Police fully support the scheme, Wiltshire Council would not fund installation of poles or allow highways land to be used to erect a device. He reported that Wiltshire Council Highways department were finalising the improvement plans for Blackdog crossroads, with all the neighbouring Parish Councils in agreement for a reduction in the speed limit to 40mph from the northern side of the crossroads until it reaches the 30mph limit at West Lavington.</p> <p>c) Community Hall Trust – Cllr Earley provided a brief report from the meeting, during which there had been discussion regarding the new proposed shelter, light on the footpath, handrail on the steps and the upcoming AGM.</p> <p>d) Remember COVID19 Project / Community Park & Canada Woods Project</p> <ol style="list-style-type: none">i. Quotes for two benches at Broadwell, as part of the Remember COVID19 Project – It was proposed by Cllr Turner-Scott, seconded by Cllr Earley, and resolved to purchase 2 ‘Lowther’ benches approx. £615 + VAT each including underground fixings, with brown slats – ACTIONS – Clerk to arrange purchase.ii. FRAP (Flood Risk Activity Permit) permit from Environment Agency (EA) – Cllr Fraser confirmed that a permit would be required to carry out the bank reinforcing work. Discussions with the EA had highlighted the requirement for a bio-engineering solution for the work, which really needed to be undertaken by a specialist Bio-Engineering company. The company would deal directly with the EA regarding the permit and provide the detailed plans required for the work.iii. Quote from Bio-Engineering company – Cllr Fraser reported that she had contacted several companies for quotes, with only one company being prepared to take on this relatively small job. She referred to details of the proposal which had been circulated with the agenda papers. It was proposed by Cllr Fraser, seconded by Cllr Vine, and resolved to approve the consultancy proposal and quote from Cain Bio-Engineering for £1,592.50 + VAT – ACTIONS – Clerk to notify company accordingly.iv. Felling Licence – Cllr Fraser reported that the licence had been approved, however initial meetings with tree contractors had suggested that it may be necessary to remove some additional ash trees, so she was referring back to the Forestry Commission. In order to accurately gauge the cost of tree removal it was necessary to mark all the trees to be felled, for which expert help would be required. It was therefore proposed by Cllr Fraser, seconded by Cllr Boaden, and resolved to engage the services of the Tree Management Consultant previously used, to help with this job, at a cost of between £200 / £400 – ACTIONS – Cllr Fraser to liaise with consultant.v. Quotes received for felling and removing trees in Canada Woods as part of Woodland Management Programme – Cllr Fraser noted that Contractors would be invited back to quote for the work after the trees to be removed had been marked.vi. Actions that need to be taken prior to tree felling work being carried out – Cllr Fraser noted that in due course it would be necessary to liaise with the landowner for access, and the nearby homeowners to advise about the work.
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	<p>Information would also be widely publicised through the magazine, website, and social media etc.</p> <p>vii. Any other updates – There were none.</p> <p>e) Sports Facilities Working Group</p> <p>i. Meeting held on 15th September – Cllr Stevens reported that the initial meeting had gone well, with a review of the Terms of Reference, discussion of initial thoughts, and recognising the importance of actively engaging with the local community. With this in mind, the group had decided to use a questionnaire to seek the views of the community, which would also include engaging with local schools and groups etc. Councillors agreed to cover the cost of any printing required for the questionnaire. Next meeting scheduled for Tuesday 11th October, at 7.30pm in the skittle alley of the Green Dragon.</p> <p>ii. Terms of Reference – It was proposed by Cllr Taylor, seconded by Cllr Boaden, and resolved to approve the updated Terms of Reference for the Working Group, which provided details of the current group membership.</p>
22/23-70	<p>Highways / Maintenance issues in the village</p> <p>a) Blocked drain on Spin Hill (by telephone kiosk) – Cllr Taylor reported that the Parish Steward had unblocked the bottom end of the drain, but the trench still needed to be dug – ACTIONS – Cllr Taylor to liaise with Cllr Davis and Cllr Andrew to undertake this work.</p> <p>b) Market Place re-surfacing – The Clerk reported that the Conservation Officer had agreed a compromise of trying to use narrower painted lines, in a toned down colour, to designate the parking bays etc. and Wiltshire Council Planning Department had confirmed that the work does not require planning permission. The contract notice had therefore been published on the Government ‘Contract Finder Website’, and the previous contractors who had originally been approached, invited to tender again. Any quotes received would be considered at the October Parish Council meeting.</p> <p>c) Broadwell Play Area</p> <p>i. New Play Area Equipment installation – The Clerk reported that most of the equipment and surfacing was now in place, with the basket swing due to be installed by the end of this week – ACTIONS – Cllr Steele and Cllr Stevens to review work when completed to check there are no problems. It was suggested that a formal opening of the play area would be a good idea, with children and representatives from the local pre-school and primary school being invited to attend, along with the local press.</p> <p>ii. Consider use / cost of re-using any items salvaged from Play Area – Cllr Stevens noted that the old swing bars, baby swing, and flat swing had been salvaged for use up at the Elisha Field Play Area as and when required.</p> <p>iii. Play Area exterior fencing – The Clerk noted that three contractors had been invited to tender for the work, with two quotes having been received. Details were provided of both quotes. It was proposed by Cllr Stevens, seconded by Cllr Earley, and resolved to approve the quote from Devizes Fencing for £3,019.54 + VAT which also included replacing the rusted bolts in the remaining sections of railings with galvanised ones – ACTIONS – Clerk to advise contractors accordingly. Cllr Vine noted that whilst the height of the new section will meet the required height for hand-railings, the existing sections on the other Play Area boundaries were below the minimum height.</p> <p>iv. Improvements to entrance area – The Clerk noted that three contractors had been invited to tender for the work, with one quote having been received. Details of the quote were provided. Cllr Vine referred to the on-site meeting held with Wessex Water, who had offered to carry out improvements to the area in front of entrance gate, and make repairs to the retaining wall capping, all free of charge, as a gesture of good will for the Parish Council allowing the siting of the water management kiosk in the carpark. Following a brief discussion, it was proposed by Cllr Vine, seconded by Cllr Earley, and resolved to accept the offer from Wessex Water – ACTIONS – Clerk to advise contractor accordingly and liaise with Wessex Water.</p> <p>d) The Clays</p>

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	<ul style="list-style-type: none">i. Drop-down bollard – Cllr Stevens referred to the photograph showing the proposed position for the drop-down telescopic bollard following the onsite meeting. It was proposed by Cllr Steele, seconded by Cllr Stevens, to approve the position – ACTIONS – Clerk to check with Wessex Water with regards to any underground services. The Clerk noted that the two quotes received back in March for installation of the bollard had both been exactly the same. It was proposed by Cllr Taylor, seconded by Cllr Andrew, to approve the quote from Lavington Fencing for £200 + VAT – ACTIONS – Clerk and Cllr Stevens to liaise with approved contractor to arrange installation, and organise circulation of keys as required.ii. Surface improvement work – The Clerk reported that the improvement work along the Clays had recently been completed, with the work on the footpath section behind Stirling Road to be carried out within the next couple of days.iii. ‘No Through Road’ signage – Councillors reviewed the condition of the existing signage at the White Street end of the Clays. It was proposed by Cllr Stevens, seconded by Cllr Boaden, and resolved to purchase a replacement sign (cost approx. £52 + VAT) and another sign ideally warning about the new bollard, for erection near to the piggeries at the end of Stobberts Road – ACTIONS – Clerk to arrange purchase. <p>e) Elisha Field</p> <ul style="list-style-type: none">i. Leylandii trees next to Pavilion – Councillors reviewed the work that had been undertaken as per the original contract. Following a full discussion, it was proposed by Cllr Stevens, seconded by Cllr Taylor, and resolved to approve the quote Of £1,600 from the same contractor to completely remove the trees down to ground level and clear all the vegetation to the end of the side boundary – ACTIONS – Clerk to advise contractor accordingly.ii. Boundary fencing – Reference was made to the condition of the section of fencing adjacent to the play area, onto Drove Lane, which had been pushed over, and was now being used as an alternative entrance to the field. Initial contact with a fencing company had advised that all the vegetation be removed from the area, so the extent of the damage and necessary repairs could be fully assessed. In the meantime they had agreed to put up some Heras fencing to prevent access onto the field. Following a full discussion it was agreed to ask the Footpath Contractor to remove the vegetation – ACTIONS – Clerk to liaise with contractor. <p>f) Traffic Congestion through the village – Councillors reviewed recent correspondence received from two local residents – ACTIONS – Chairman to submit a further request to the Wiltshire Council LHF1G meeting, requesting Wiltshire carry out an assessment</p> <p>g) Wessex Water request for positioning of kiosk in Broadwell Carpark – Cllr Vine provided an update regarding the proposed position for the new kiosk, noting that two trees/bushes would be removed along the Play Area side, and would be replaced with a bedding area which would be fenced and re-planted by Wessex Water.</p> <p>h) Muddle railings – The Clerk reported that the specification had now been agreed with Cllr Vine, and she had approached contractors to obtain initial quotes for this job, as well as replacement of the hand railings leading up to the Community Hall (as agreed at the last meeting). Contact had finally been made with the Wiltshire Council Highways engineer who hoped to confirm shortly if the footpath was their responsibility. If this is the case, they would assess the risk and carry out any repairs if considered necessary – ACTIONS – Clerk to follow up with Highways Engineer.</p> <p>i) Speeding on Spin Hill – Following a full discussion it was agreed to follow up with Aster to seek their permission for erecting the ASW device on the grass area owned by them – ACTIONS – Clerk to liaise with Aster.</p> <p>j) Any other updates – There were none.</p> <p>k) New matters to report for Handyman contractor / Parish Steward (next visit 4th & 5th October) / Footpath, Amenity Land contractor / Wiltshire Council – Concerns had been raised by a local resident regarding the roots and undulating surface of the footpath by the chip shop – ACTIONS – Clerk to refer to Wiltshire Council Highways to determine if it is their responsibility.</p>
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22/23-71	<p>Christmas 2022 arrangements Cllr Osborn to talk with Trinity Church regarding their Carol Singing Event, and ask if the Community Minded Person of the Year shield could be awarded at the event. Also to liaise with St Arbucks with regards to the Young Community minded person award. Editor of magazine to be asked to include details for voting in the next edition of the magazine. Christmas tree with lights to be ordered as in previous years – ACTIONS – Clerk to place order for tree.</p>
22/23-72	<p>Wiltshire Council ‘Positive Conduct equals Positive Democracy’ Charter The Chairman referred to the summary document he had prepared and circulated prior to the meeting, noting that it was for individuals to sign up to the charter if they wanted – ACTIONS – Clerk to re-send information to Councillors.</p>
22/23-73	<p>Defibrillator in Elisha Field Pavilion The Clerk referred to the defibrillator which the Football Club had very kindly made available for use in the Pavilion, indicating that they were happy if the Parish Council wanted to take on formal ownership and insurance responsibilities etc. for the device. Following a brief discussion, it was proposed by Stevens, seconded by Cllr Taylor, and resolved that the Parish Council would take on ownership of the device – ACTIONS – Clerk to advise Football Club accordingly, arrange insurance cover, and register with the ‘Circuit’ scheme.</p>
22/23-74	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) From SSE – Smart Meter installation request – It was proposed by Cllr Stevens, seconded by Cllr Taylor, and resolved to have a smart meter installed in the Old School, and request one is fitted in the Pavilion as well – ACTIONS – Clerk to organise installation. b) From Local Funeral Directors – Request for placing a memorial bench in the Village – Councillors were happy to approve this request – ACTIONS – Suggested position to be agreed and Clerk to liaise with Funeral Directors. c) From Post Office – Notification regarding future of Market Lavington branch – Noted. <i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i> d) From local resident – Reporting overgrown vegetation by steps from The Spring up to the Community Hall and along the footpath – Now dealt with.
22/23-75	<p>Youth Council / Youth Engagement</p> <ul style="list-style-type: none"> a) Meeting with head of Lavington School – Cllr Taylor reported that the school already had a Pupil Parliament, and the head teacher was very positive about the idea of a Youth Council. She was also actively engaging with the Youth Group, Football Club, and Guides etc. with the aim of attracting young people in school years 6 to 11, who live in the village to form the Youth Council. b) Devizes Town Council Youth Engagement Working Group – Cllr Taylor noted that a meeting had not yet taken place.
22/23-76	<p>Planning applications and decisions</p> <ul style="list-style-type: none"> a) The following planning applications received which have been considered at a Planning Committee meeting were noted: There were none. b) The following planning applications received, which have not been considered at a Planning Committee meeting were noted: <ul style="list-style-type: none"> i. PL/2022/04479 15 White Street. Replace defective white UPVC windows and doors with white aluminium windows and doors – No Objection ii. PL/2022/04463 Weathertop, Parham Lane. Variation of condition 2 of PL/2022/00461 to enable the dwelling to be a single unit mobile home – No Objection

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	<ul style="list-style-type: none"> iii. PL/2022/04573 4 Canada Rise. Proposed removal of conservatory; second storey extension over garage and breakfast room; and single storey extension to the rear of the kitchen and breakfast room – No Objection iv. PL/2022/04056 4 White Horse Barns. Remove existing front framed ledged and braced door, frame and sidelights. Install replacement – No Objection v. PL/2022/04717 49 High Street. Double storey rear extension – No Objection vi. PL/2022/04958 4 George Mews. Holly tree fell – Comments vii. PL/2022/04918 16 Northbrook. Norway Spruce tree fell – No Objection viii. PL/2022/03066 The Barn, Spin Hill. New agricultural building (amended plans / additional information) – Comments and insistence of inclusion of condition as per original response ix. PL/2022/05090 Knapp Farm, White Street. Remove 2no existing windows and brickwork, replace with 2no hardwood double glazed door with brick arch details to match existing on same elevation – No Objection x. PL/2022/05266 9 Canada Rise. Conservatory extension to rear elevation – No Objection xi. PL/2022/05391 Listed Building Consent. Knapp Farm, White Street. Internal alteration to form first floor over existing void, new wood burner and flue and create void to enclose flue on first floor. Remove 2no existing windows and brickwork and replace – No Objection xii. PL/2022/05810 12 Canada Rise. T1 Sycamore tree pollard – No Objection xiii. PL/2022/05374 Sandewold, Kings Road. Erection of a single storey rear/side infill extension with internal alterations, feature porch surround to front elevation and detached double garage – No Objection xiv. PL/2022/06369 73 High Street. G1 – group of dead/dying Ash trees – fell G2 – various trees – branch removal in crown to clear power cable – No Objection <p>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) There were none.</p> <p>d) The following recent planning application decisions made by Wiltshire Council were noted:</p> <ul style="list-style-type: none"> i. PL/2022/03658 (outline planning consent) Underhill Nurseries, Fiddington Hill. Erection of 4no. dwellings with attached single garages – Approve with conditions ii. PL/2022/04479 – Application details above – Approve with conditions iii. PL/2022/04463 - Application details above – Approve with conditions iv. PL/2022/04573 - Application details above – Approve with conditions v. PL/2022/02773 75 High Street. Alteration of existing layout with ground floor extension to rear and addition of dormers to existing roof – Approve with conditions vi. PL/2022/04958 - Application details above – No Objection vii. PL/2022/04717 - Application details above – Approve with conditions viii. PL/2022/04918 - Application details above – No Objection ix. PL/2022/03066 - Application details above – Approve with conditions x. PL/2022/04056 4 White Horse Barns, White Street. Remove existing front framed ledged and braced door with glazed aperture, frame and side lights. Joinery painted internally and stained externally – Approve with conditions xi. PL/2022/05266 - Application details above – Approve with conditions xii. PL/2022/05090 - Application details above – Approve with conditions xiii. PL/2022/05391 - Application details above – Approve with conditions <p>e) Market Lavington Neighbourhood Plan – Item deferred until October Parish Council meeting.</p>
22/23-77	Finance

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	<p>a) Councillors received and approved the financial reports - receipts and payments details for July and August 2022 (including card payments, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.</p> <p>b) It was resolved to approve the payment of 'on-line Payments' for August and September 2022, as per the schedule provided, which included copies of accompanying invoices and paperwork (including any payments made in-between meetings) – Proposed Cllr Andrew, seconded Cllr Taylor (see appendix at end of minutes).</p> <p>c) External Audit for the year ending 31/3/22 – The Clerk referred to the External Auditors Report which had been circulated with the agenda papers, noting that whilst no matters of concern had been reported, they had insisted that the 'Fixed Asset' figure for the 20/21 financial year be restated to reflect the buildings asset revaluation carried out in 21/22. Councillors noted and accepted the report.</p> <p>d) Councillors considered the four requests received for Grant Funding in the 2nd quarter of 2022/23 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred). It was proposed by Cllr Turner-Scott, seconded by Cllr Earley, and resolved to approve the following payments: Remembrance Day Wreath (Earl Haig Fund) £75, St Johns Ambulance £58, Victim Support £58, Citizens Advice £58.</p> <p>e) Old School Projector (not working) – The Clerk reported that the Company who had installed the projector had come to check the device but were unable to correct the fault. Whilst the projector was four years old, so was out of warranty, it's limited use and estimated replacement cost, suggested that it could be worth the cost of £81 to return it to the supplier for an initial assessment and estimate for possible repair. It was proposed by Cllr Vine, seconded by Cllr Stevens, and resolved to approve the £81 expenditure – ACTIONS – Clerk to liaise with supplier.</p>
22/23-78	<p>General Parish Matters Cllr Fraser referred to complaints she had received regarding the smell coming from the bin next to the bench on the Village Green – ACTIONS – Clerk to ask Handyman Contractor if bin could be moved further away from bench. Cllr Turner-Scott noted that the Jubilee bench in the Elisha Field Play Area needed some urgent attention. Cllr Taylor referred to requests she had received for a poo bin on Spin Hill somewhere on the footpath near to the phone box – ACTIONS – Matter to be discussed further at next Parish Council meeting.</p>
22/23-79	<p>Adjournment for Public Participation (maximum of 5 minutes) The meeting was adjourned and resumed at 9.56pm.</p>
22/23-80	<p>Date of next Meetings Meeting of the Parish Council – Tuesday 18th October 2022 / Tuesday 15th November 2022 Meeting of the HRAF Committee – Tuesday 22nd November 2022 Meeting of the Old School Committee – Tuesday 29th November 2022</p>
22/23-81	<p>Closure of meeting There being no further business the meeting was closed at 9.57pm.</p>

Appendix

August Payments which will be approved at September Parish Council Meeting				
Details	Cost Centre	Date of Payment	Amount Inc. VAT where applicable	Ref
Cleaner OS wages	4000/120	18/8/22	99.00	BP1

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Handyman contractor monthly hours and Petrol allowance	4610/4100	18/8/22	249.00	BP2
Clerk wages	4000/110	18/8/22	847.17	BP3
Mark Goddard – 4 of 7 payments for footpath / Amenity land contract	4620	18/8/22	679.20	BP4
TOTAL			1,874.37	
Payments made in between meetings				
Thomas Dickinson – Painting OS front door and railings	4430/120	6/8/22	445.00	BP
Glasdon – Litter bin for near to Doctor's Surgery	4440/130	8/8/22	304.07	Card

20/7/22 Transfer of £3,000 from Chairman's Charity Account to Current Account to repay loans to support Vintage Meet (dates loans made: 18/11/2019 £1,000 / 30/5/2022 £500 / 29/6/2022 £1,500 = £3,000 in total)

September Payments for approval at September Parish Council Meeting				
Details	Cost Centre	Date of Payment	Amount Inc. VAT where applicable	Ref
Cleaner OS wages	4000/120	22/9/22	123.75	BP1
Handyman contractor monthly hours, Petrol allowance and exps *	various	22/9/22	331.15	BP2
Clerk wages and exps **	various	22/9/22	866.17	BP3
Mark Goddard – 5 of 7 payments for footpath / Amenity land contract	4620	22/9/22	679.20	BP4
Rialtas – Annual support for Making Tax Digital package	4190	22/9/22	70.80	BP5
HMRC – 2 nd qtr PAYE & NI contributions	4030	22/9/22	40.26	BP6
PKF Littlejohn – Annual External audit fee	4120	22/9/22	360.00	BP7
TOTAL			2,471.33	
Payments made in between meetings				
Marshalls – Drop-down telescopic bollard for the Clays and additional keys	4440/130	25/8/22	377.48	Card
Alex Yates – Tree works at the Elisha Field	4640	2/9/22	1920.00	BP

* Handyman contractor contracted hours worked £300 + Petrol Allowance £11.25 + Reimburse cost of black bags £19.90 = TOTAL £331.15

** Clerk monthly wages £847.17 + Reimbursement Mileage to pick up temporary projector £12.60 + Reimburse cost of 'Postcrete' for new litter bin £6.40 = TOTAL £866.17